

Mt. Calvary Lutheran Early Education Center

27415 School Road/PO Box 3335

Lake Arrowhead, CA 92352

(909) 337-7750

www.mclutheranschools.com



Hello, and thank you for your interest in Mt. Calvary Lutheran Early Education Center! We believe early childhood education should provide a warm and loving Christ-centered environment where children can develop to their fullest potential.

Attached is the Enrollment form that must be completed and turned in **with the registration fee** to make sure your child is enrolled with our school.

Once you have turned in the registration fee and your child's Application for Enrollment you will be given the complete packet that must be completed and turned in *by the first day* of school. Every child must have all the forms completed including the Physician's Report, which is completed by a doctor, and copies of complete shot records handed in to our office *before* your child starts school.

Also attached is the Tuition Schedule and a "Simply Giving" form; Simply Giving is the process we use to have installment payments taken directly out of your checking account each month – this is our *preferred* form of payment. Our tuition is a *yearly fee* paid in monthly installments, on the 10th of each month through May 10th.

Please feel free to contact me with any questions.

In His Service,

A handwritten signature in black ink that reads "Kimberly Kopecky". The signature is written in a cursive, flowing style.

Kimberly Kopecky, Director

*"Train up a child in the way they should go:
and when they are old, they will not depart from it." Prov. 22:6*

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APPLICATION FOR ENROLLMENT

Child's Name _____
(first) (middle) (last)

Child's Birthdate _____

Parent's Names _____

Driver's License Numbers (Dad) _____
(Mom) _____

Mailing Address _____
(P.O. Box) (City) (Zip Code)

Phone #'s Mom _____ Dad _____

Parent's Email for school notifications (Mom) _____
(Dad) _____

Elementary classes are Monday through Friday 9am – 2pm with before and aftercare available. We are open 8am to 5pm.

Preschool classes are available a variety of days, but our teaching hours are 9am – 2pm with before and aftercare available. Napping takes place at 2pm for children ages 2 – Pre-K. We are open 8am to 5pm.

Please check the program times/days you wish to enroll your child:

9:00 -12:00	_____	T/TH (2 days)	_____
9:00 - 2:00	_____	M/W/F (3 days)	_____
8:00 - 4:00	_____	M-F (5 days)	_____
9:00 – 5:00	_____		
8:00 – 5:00	_____	Grade in fall	_____
		(Elementary age only)	

****The registration, insurance, yearbook, and emergency kits fees for the year are \$150.00 for the first child and \$130.00 for each additional child in the family. You must pay the registration fee to reserve a placement for your child. This registration fee is Non-Refundable. Tuition is a yearly fee broken into ten installment payments for your convenience payable August – May.**

Office Use:

Cash _____ Check _____ Check No. _____ Date paid _____ Packet given _____

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TUITION SCHEDULE - Effective August 1, 2023



"Littles" & "Middles" The 18 mo/2-year class & The 3-year-old class

<u>Times/Days</u>	<u>Installment</u>
9:00-12:00	
T / TH (2 days)	\$294.00
M/W/F (3 days)	\$400.00
M - F (5 days)	\$550.00
9:00-2:00	
T / TH (2 days)	\$383.00
M/W/F (3 days)	\$520.00
M - F (5 days)	\$740.00
8:00-4:00/9:00-5:00	
T / TH (2 days)	\$534.00
M/W/F (3 days)	\$698.00
M - F (5 days)	\$935.00
8:00-5:00	
M - F (5 days)	\$1030.00

"Pre-K - BIGS" 4/5-year-old class

<u>Times/Days</u>	<u>Installment</u>
9:00-12:00	
T / TH (2 days)	\$263.00
M/W/F (3 days)	\$355.00
M - F (5 days)	\$534.00
9:00-2:00	
T / TH (2 days)	\$350.00
M/W/F (3 days)	\$473.00
M - F (5 days)	\$697.00
8:00-4:00/9:00-5:00	
T / TH (2 days)	\$513.00
M/W/F (3 days)	\$664.00
M - F (5 days)	\$900.00
8:00-5:00	
M - F (5 days)	\$989.00

ELEMENTARY CLASSES: (5 days) M-F

9:00-2:00	Installment \$697.00
8:00-4:00/9:00-5:00	Installment \$900.00
8:00-5:00	Installment \$989.00

**Tuition is a
YEARLY FEE
paid in ten monthly
installments
on the 10th of each
month - August through
May
School year runs
8/10/23 – 6/5/24**

Extra Hours, when available, are \$10 per hour – per child

Mt. Calvary follows Rim School District's school calendar, and our school year runs from August 10, 2023, through June 5, 2024. Tuition is a yearly fee broken into 10 Installments. We are a school/preschool that provides before and after care. There are no "make-up" days for missed days, see the Parent Handbook for more information.

A 15% discount is given for a second child in the same family on our rolls at the same time, then 25% for a third child, on the lesser tuition. Any ACTIVE member of the church, who is a parent or legal guardian of a child who attends Mt. Calvary, is eligible for a 10% discount. Discounts available for *payment of the complete year* - talk with the Director.

We accept cash, check, or **Vanco Simply Giving**, an automatic program which debits your installment from your checking account each month.

Any installment received after the 15th of the month is subject to a 10% late fee.

A \$30 fee will be charged for returned checks. *Accounts delinquent more than 20 days will result in child being unable to attend school until account is current.*

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AUTHORIZATION FORM

Mt. Calvary Lutheran Early Education Center



FOR OFFICE USE ONLY		STUDENT #:	DATE:
Effective date of authorization: ____/____/____ Name of student: _____			
Type of Authorization Form: <input type="checkbox"/> New Authorization <input type="checkbox"/> Change banking information <input type="checkbox"/> Change payment amount <input type="checkbox"/> Discontinue electronic payment			
Last Name		First Name	
Address			
City		State	Zip
Email			
YEARLY TUITION PAYMENT PLAN: <input type="checkbox"/> 10 Installments (August through May)			
Date of first payment: ____/____/____ Date of last payment: ____/____/____		Payment frequency: <input type="checkbox"/> Monthly on 10th of each month	Amount of payment: \$ _____
CHECKING / SAVINGS	Please debit payment from my (check one): <input type="checkbox"/> Savings Account (contact your financial institution for Routing #) <input type="checkbox"/> Checking Account (staple a voided check below)		Routing Number: _____ Valid Routing # must start with 0, 1, 2, or 3 Account Number: _____
	I authorize the above organization to process debit entries to my account. I understand that this authority will remain in effect until I provide reasonable notification to terminate the authorization. Authorized Signature: _____ Date: _____		

If using a checking account, please attach a voided check at the bottom of this page.